

15 May 2026

Dear parents and carers

Following my email to you of 6 May (and earlier email of 26 March) I am writing to request that work experience placements happening on the 7 and 8 July (30 June and 1 July for students on the DofE expedition) are secured and the Student Initial Form completed on Unifrog by **Friday 12 June**. This will ensure that there is adequate time for the required permissions to be granted and documents completed by employers.

As a reminder:

- All work experience placements need to be sourced by Parents/Carers - I do not hold a 'bank' of opportunities for students
- Students can access [Unifrog](#) through the '[Links](#)' section on the school website and can login through Microsoft as they do with their school email. The Student Initial Form is in the grey 'Placements' section at the bottom of the Unifrog home page
- Students that are not able to find a work experience placement will be carrying out Virtual Work Experience at home through the [SpringPod](#) portal. It is worth mentioning that whilst this virtual offering is good, it is best if **Student(s) First Name** can find an in-person placement as they will really benefit from the experience that this will provide.

Thanks to all of you that have already got a placement sorted and have completed the forms. If you have any questions please let me know ([jpearce@carringtonschool.org](mailto:jpearce@carringtonschool.org)).

Best wishes  
**Mrs J Pearce**  
Careers Lead

