

2 November 2022

Dear parents and carers

On **Wednesday 9 November** you can meet **online** with your young person's subject teachers **between 17:00 and 20:00** to discuss the progress they are making in each subject. **You can make appointments from today.**

The meeting will run through an intuitive and simple online appointment booking system called School Cloud. You can choose your own appointment times with teachers and you will receive an email confirming your appointments.

### How to Book Appointments

- Log in using your parent email address (the one we use for you) and your young person's date of birth. Please ensure the details are the exact same ones we have on file for you, for the system to recognise you
- Click [HERE to go to School Cloud to Book your Appointments](#)
- Click [HERE for instructions on How to Book your Video Appointments](#)

Teacher availability will reduce as times are booked so if you are unable to find a suitable time to meet with any particular teacher or have any questions about the process, please contact me ([srolt@carringtonschool.org](mailto:srolt@carringtonschool.org)).

We will send you guidance on how to access the video appointments and how to trouble shoot, if necessary, nearer to the date.

Best wishes

Mr S Rolt  
Deputy Headteacher

